

Forms available on line

Application for New Ministry/Program/Event

- . *Use for any individual event not covered by a Program Planning Sheet approval or*
- . *Use for any new Ministry idea or new Program which **does not involve children.***
- . ***MUST** be accompanied by a Risk Assessment Form.*

Program Planning Sheet (Safe Ministry with Children)

- . *Use for seeking approval for a program **involving children.***
- . *Usually covers a 6 monthly period but may be a 12 monthly period.*

Continuing Ministry document

- . *Use to obtain annual renewal approval for an existing program/event.*
- . ***MUST** be accompanied by a Risk Assessment Form.*

Driver information form

- . *Use to obtain approval to be a driver **for child-related** church activities.*

Designated Driver information form

- . *Use to obtain approval to be a driver for church organised activities which **do not involve children.***

Request for reimbursement

- . *Use to seek reimbursement of expenses incurred for church activities.*
- . ***Must** be accompanied by receipts for expenses claimed.*

Risk Assessment form

- . ***MUST** accompany each Application for New Ministry etc and Continuing Ministry document*